

HOW TO ADD A NEW CLASS OF VEHICLE TO THE EXISTING DRIVING LICENCE?

I. NECESSITY:

A person holding an effective DRIVING LICENCE issued by a valid licensing authority only is enabled to drive a motor vehicle in any public place. Such person is entitled to drive the vehicle belonging to the particular class of vehicle which is mentioned in his/her driving licence.

II. REQUIRED DOCUMENTS:

i. ADDRESS PROOF: (To produce any ONE of the following)

- Electoral Roll
- LIC Policy
- Passport
- Pay slip issued by any office of the Central Government or a State Government or a Local body
- Any other document(s) as may be prescribed by the State Government viz., Ration Card/Water Bill/Electricity Bill

ii. AGE PROOF: (To produce any ONE of the following)

- School Certificate
- Birth Certificate
- PAN Card
- Certificate granted by a registered medical practitioner not below the rank of a Civil Surgeon.

iii. VALID DRIVING LICENCE:

- Driving Licence which is issued by an authorized licensing authority which is effective as on the date of application for addition of another class of vehicle in the driving licence.
- Learner Licence which is issued by an authorized licensing authority which is effective as on the date of application for driving licence as well as on the date of the competency test.

iv. PHOTOGRAPHS:

- In all the computerized offices, it is enough to submit ONE recent passport size photograph.

- Wherever computerization is not done, the applicants may need to submit three numbers of recent passport size photographs.

v. MEDICAL CERTIFICATE:

- Applicants above the age of 50 years shall submit CMV Form-1A issued by a registered medical practitioner.

III. FEE DETAILS

- Please refer to the link “[How much fee to be paid](#)” depicting the fee structure for various services from RTO, including addition of a class of vehicle to the existing Driving Licence available in Portal.
- However, there may be some additional fee viz., user charges/service charges etc., that may vary from State to State. To know more on these details, please follow the link “[Get Fee Details of a State](#)” available in Portal.
- To know the fee details as defined by the CMV Rule-32, for various transactions, please follow the link [Central Motor Vehicle Rules \(CMVR\) 1989 \(http://morth.nic.in\)](http://morth.nic.in).

IV. MINIMUM REQUIREMENTS

a) AGE:

FOR TRANSPORT VEHICLE

- The applicant shall have attained the age of 20 years in case of Transport vehicle (Auto rickshaw cab, Taxi, Goods Vehicle, Bus etc.)
- In case of transport vehicles one year driving experience of light motor vehicle is required.
- A certificate issued by the registered driving school/training establishment.

b) Learner Licence.

- Minimum of 30 days from the date of issue of Learner Licence
- Learner Licence should be valid as on the date of application.

c) Vehicle related documents:

- Valid Registration Certificate of the vehicle on which the test is to be given.
- Valid Insurance Certificate of the vehicle.
- Valid Pollution/Emission Test Certificate.

V. TEST DETAILS

- Some of the states have enabled the scheduling of appointments to appear for driving test as per the convenience. To avail such services, please follow the link "[An appointment for Driving Test/LL Test](#)"
- The applicant shall appear for the driving test on the respective class of vehicle mentioned in his Learner Licence.
- In case of failure in the first attempt of the driving test, the applicant is eligible to appear for the second appearance only after a minimum period of seven days from the date of first appearance.
- In case of failure in the second attempt of the driving test, the applicant is eligible to appear for the third appearance only after a minimum period of seven days from the date of second appearance.
- In case the applicant does not pass even after three appearances, he/she shall not be qualified to re-appear for such test before the expiry of sixty days from the date of last such test.
- Person who passed a test in driving a motor cycle with gear shall deemed also to have passed in a test in driving motor cycle without gear.

VI. SUBJECTS FOR DRIVING TEST

- Refer this link [Rule-15 of the CMV](#).

VII. WHERE TO APPLY TO ADD A NEW CLASS OF VEHICLE TO THE EXISTING DRIVING LICENCE?

- Applicants can apply for adding a new class of vehicle to the Driving Licence ONLINE by following the link "[Updatons to my Driving Licence](#)".
- Applicants can also take the print out of the duly filled-in ONLINE application along with the reference number and the same can be submitted at the chosen RTO office.
- Wherever the ONLINE transactions are not enabled, the applicants shall submit the application in the prescribed CMV Form-8 / Unified Form to the jurisdictional licencing authority.

VIII. WHAT IS THE VALIDITY OF DRIVING LICENCE?

- Driving licence issued is valid throughout India.
- Driving licence is issued for 20 years or 50 years of age whichever is earlier.
- Driving licence issued for transport vehicle will be valid for three years.

How do I get endorsement in DL to drive Hazardous goods vehicle?

I. NECESSITY:

In order to drive a transport vehicle carrying hazardous goods, a person holding an effective DRIVING LICENCE with a transport category class of vehicle only is entitled to apply for necessary endorsement in the driving licence.

II. MINIMUM REQUIREMENTS:

A. DOCUMENTS:

- Original VALID DRIVING LICENCE.
- A certificate issued by the authorized training centers like IOCL, HPCL, BPCL etc.

B. DRIVING LICENCE:

- Applicant shall hold a VALID DRIVING LICENCE.
- Shall have transport category of goods vehicle other than the LMV category in the DL.

III. FEE DETAILS

- Please refer to the link "[How much fee to be paid](#)" depicting the fee structure for various services from RTO, including endorsement to drive a hazardous goods vehicle available in Portal.
- However, there may be some additional fee viz., user charges/service charges etc., that may vary from State to State.
- To know the fee details as defined by the CMV Rule, for various transactions, please follow the link [Central Motor Vehicle Rules \(CMVR\) 1989 \(http://morth.nic.in\)](#).

IV. WHERE TO APPLY FOR HAZARDOUS ENDORSEMENT TO DRIVING LICENCE?

- Applicants can apply ONLINE for Hazardous endorsement to Driving Licence by following the link “[Updates to my Driving Licence](#)”.
- Applicants can also take the print out of the duly filled-in ONLINE application along with the reference number and the same can be submitted at the chosen RTO office.
- Wherever the ONLINE transactions are not enabled, the applicants shall submit an application using the unified form to the jurisdictional licensing authority, requesting for the hazardous endorsement in DL.

V. WHAT IS THE VALIDITY OF HAZARDOUS GOODS ENDORSEMENT IN DRIVING LICENCE?

- The validity of Hazardous endorsement is for a period of 1 year from the date of issue of the training/refresher course certificate from the authorized institutes.
- The validity shall also be restricted to the transport validity, in case the transport validity is less than one year from the date of such application.